

Dr. Brown and his medical practitioners generally schedule outpatient appointments weekdays between 2:00 pm through 5:00 pm Monday, Tuesday, Thursday and Fridays. Therapists are accepting appointments Monday and Wednesday, 8:00 am through 7:00 pm; Tuesday and Thursday 8:00 am through 6:00 pm. and Friday 8:00 am through 5:00 pm. We are closed weekends and holidays.

\*The first medical visit is a psychiatric evaluation that generally takes one to one and one-half hours. The charge is \$245.00. It may take several visits to complete the evaluation. An evaluation is for evaluative purposes only. Acceptance for treatment is at the discretion of Dr. Stephen Brown and Associates.

**Payment is due at the time of service** unless prior arrangements have been made. For your convenience, we accept MasterCard, Visa, and Discover. Prior payment arrangements require a signed agreement.

We do not file outpatient insurance except for **Wyoming Medicaid, KidCare, Blue Cross Blue Shield**, and \*pre-arranged contracts. **For these insurances, the patient is responsible for all deductibles and co-pays at the time of service. Although we bill these insurances as a courtesy, the patient and/or policy holder is responsible for follow-up with their own insurance company if charges are presented to them for payment. We will not file any insurance unless the assignment of benefits is signed. It is your responsibility to contact your insurance company to preauthorize mental health services prior to the patient's initial appointment with the exception of Wyoming Medicaid and KidCare.**

You will be expected to pay for missed appointments unless you have given a minimum of one business day's prior notice. **This includes patients covered by Wyoming Medicaid and Kid Care. Insurance will not pay for missed Appointments.** Rebilling fees will be applied to unpaid balances after 60 days.

| <u>As of January 1, 2013:</u>  | <u>Rates</u>       | <u>Rates</u>                     |
|--|--------------------|----------------------------------|
| <u>*Stephen Brown, M.D.</u>  |                    | <u>Therapists</u>                |
| Missed Appointments  | \$ 30.00 & up      | 30 Minutes Individual \$85.00    |
| Medication Management (15 minutes)                                   | \$ 90.00           | 45 Minutes Individual \$110.00   |
| Office Visit (30 minutes)  | \$120.00           | 60 Minutes Individual \$160.00   |
| Office Visit (45 minutes)  | \$160.00           | 30 Minutes Family \$85.00        |
| Office Visit (60 minutes)  | \$180.00           | 45 Minutes Family \$110.00       |
|  |                    | 60 Minutes Family \$160.00       |
| Insurance Company Calls  | \$ 4.00 per minute |                                  |
| Telephone Consult (same as office visit)                             | \$ TBD             | Missed Appointments \$30.00 & up |
| Psychiatric Evaluation   | \$245.00           |                                  |
| Monthly Rebilling Fee  | \$ 5.00            |                                  |
| (For amounts unpaid 60 days past the initial Statement billing date) |                    |                                  |

\*Please contact Susan if you have questions about pre-arranging a contract.

I have read, understand, and agree to the above information.

\_\_\_\_\_  
Patient Name

\_\_\_\_\_  
Patient/Guardian Signature

\_\_\_\_\_  
Date